

IG MicroMed Environmental Inc.

190 – 12860 Clarke Place, Richmond, B.C. V6V 2H1
Tel: (604) 279-0666 Fax: (604) 279-0663

Chain of Custody Completion Instructions for Submitting Samples under RTE Requirements for CFIA

There are five major components to completing a chain of custody or sample submission form.

1. Received from information.

Complete header with your company name, address and details. Also information on how (fax, email, mail) and to whom the certificate of analysis should be sent to should be noted. Reporting information should also be provided. i.e. rte-pam@inspection.gc.ca

2. Sample Matrix

In the check box columns check off the type of sample (whether product, swab or other). If other please describe.

3. Sample Description

Enter the description of the sample being submitted including location, lot numbers etc. This description will be the description we use on the certificate of analysis.

4. Tests Requested

In this section, check off the tests and methods required for the specific sample. Complete the column headers as required. Please note, there can be different methods for a similar test, so be precise in your requirements. **For RTE Verification the methods requested (where applicable) should be:**

Listeria Monocytogenes – 125 g (5X 25g samples) - MFHBP-30

Salmonella – 325g(5X 65g samples) – MFHPB-20

E. Coli O157:H7 – 325g (5X 65g samples) - MFLP-80

For Category 2a and 2b Product you can request L. Mono in 50 grams for presence/absence(MFHPB-30). If positive result then L. Mono enumeration on 5 X 10g samples may be required.

5. Other Comments/Method #

In this section add any additional comments related to sample or methods.

General Comments

Samples should be submitted in coolers with ice packs to keep temperature below 10C. We can provide these if necessary at no extra charge.